Visitor Policy

In order that OBI may provide protection and privacy for all its students, OBI personnel must know who is on campus and the purpose of their visit. **The term “visitor” will apply to anyone who is not a student or staff member of OBI.** Any visitor at any time may be required to show a valid government issued photo ID.

All visitors to OBI must adhere to the following policies:

1. **Campus Hours:** Our campus is open for visitors from 7:30 AM to 4:00 PM, Monday-Friday. Our campus is closed for visitors from 4:00 PM to 7:30 AM, Monday-Friday, and all hours Saturday-Sunday.

   Exceptions:
   a. attending a scheduled event as a spectator.
   b. dropping off or picking up their student(s) from an extracurricular event or practice.
   c. picking up or returning their student to the dorm.
   d. pre-approved to visit their student in the dorm.
   e. pre-approved for any other reason.

2. **Sign In:** During visiting hours, visitors must stop at the guard shack and sign in and receive a visitor’s pass. If a visitor is found on campus without a visitor’s pass, they may be asked to leave campus.

3. **Sign In During Closed Hours:** During closed hours, visitors must check in at one of the dorm offices. All visits to campus during closed hours should have been pre-approved with OBI Administration. If a visitor did not have pre-approval, the dorm personnel will have to seek approval from the Administrator on-call. If the dorm personnel do not get approval for the visitor to be on campus during those times, the visitor must leave campus.

4. **Only Visit Public Areas:** Visitors may not be in rooms or other locations on campus that are not open to the public.

5. Individuals who have committed a sex crime or a criminal offense against a victim who is a minor are not permitted on campus at any time without advance written permission from OBI’s president.

6. All visitors must follow all OBI school policies and all requirements that the school in its discretion may impose on campus visitors. OBI reserves to the right to review and change these policies as needed. OBI Administration reserves the right to revoke visitation by any visitor who fails to comply with school policies, as well as those visitors who fail to cooperate with OBI personnel or who object to the directives of OBI personnel.